

MS Excel with Introduction of Financial Modeling

Duration: - 30 Hours

<p>Getting to Know Excel</p> <p>Touring the Excel Workbook / Spread Sheet Configuring Global Settings of Excel Entering Data / Saving Workbook Applying fonts, background colors, and borders Excel Ribbon / Quick Access Toolbar & Its Customization Use of Clipboard Formatting Numbers, Dates & Others</p>
<p>Excel Essentials</p> <p>Cell and Range, Table Vs. Range Naming Range, Working with Names Use of Go To Conditional Formatting Paste Special Introduction to Short Cut Keys Find & Replace Using Home & Other Tabs, Series, Flash Fill Anchoring Cells Use of Hyperlinks</p>
<p>Essential Formula Knowledge</p> <p>Date & Time Functions, Age Calculator Text Functions, Separating Text, Text 2 Column Logical Functions, IF, Nested IF, IFERROR, IFNA Lookup Functions, Vlookup, HLookup, Match, Index Sum, Sumifs, Count, Average Functions Introduction to Financial, Math, Statistical & Other Functions</p>
<p>Optimizing Data</p> <p>Basic Sorting & Filter Advanced Filter Slicer & Time Lines</p>
<p>Presenting & Reporting</p> <p>Creating Charts Change of Axis (Using Secondary Axis)</p>

Tricks with Charts
Data Validation & Protection Data Validation Drop Down List, Dependent Drop Down List Protecting Workbook / Spreadsheet Cell Level Protection Hide / Unhide Sheets, Formula
Pivot Tables Pivot Table Calculated Fields, Grouping Pivot Chart
Quantitative Tools What if Analysis Using Goal Seek Using Scenario Manager Using Solver Using Data Tables
Financial Modeling & Budgeting Time value of Money NPV, IRR, Beta, ROI Linking BS, PL and TB, Creating Budget Valuation of Business with DCF Model Business Case Study